



5 January 2018

Dear Parent/Guardian

Year 9 Progress Evening – Wednesday 17 January 2018

I would like to invite you to the Year 9 Progress Evening arranged for Wednesday 17 January 2018, between 4.00pm and 7.00pm in the West Hall, to meet the members of staff who teach your son/daughter to discuss his/her progress.

In order to avoid long queues, we will as usual be using an appointments system. I have enclosed an appointments sheet which your son/daughter should fill in by asking their teachers for appointment times.

Mrs Jane Mills our Careers Advisor will also be present, if you would like any careers advice then please ask your son/daughter to make an appointment with Mrs Mills in the Careers Office.

It would be appreciated if you do not park in the front car park.

Please complete the reply slip below to indicate whether you will be attending the evening and return it to Student Reception by Wednesday 10 January 2018.

Yours sincerely

M Harper

**Mr M Harper
Headteacher**

✂.....

Year 9 Progress Evening – Wednesday 17 January 2018

Student name:..... Tutor group:.....

- I will be attending the progress evening.
- I will not be attending the progress evening.

Signed:.....Parent/Guardian Date:.....

Please return this slip to Student Reception by Wednesday 10 January 2018

**Appointments - Year 9 Progress Evening
Wednesday 17 January 2018**

Please see your teachers and arrange a time when your parents will be able to see them on Wednesday 17 January 2018.

NAME:.....

TUTOR GROUP:.....

Time	Name of Teacher/Subject	Time	Name of Teacher/Subject
4.00pm		5.30pm	
4.05pm		5.35pm	
4.10pm		5.40pm	
4.15pm		5.45pm	
4.20pm		5.50pm	
4.25pm		5.55pm	
4.30pm		6.00pm	
4.35pm		6.05pm	
4.40pm		6.10pm	
4.45pm		6.15pm	
4.50pm		6.20pm	
4.55pm		6.25pm	
5.00pm		6.30pm	
5.05pm		6.35pm	
5.10pm		6.40pm	
5.15pm		6.45pm	
5.20pm		6.50pm	
5.25pm		6.55pm	