



December 2018

Dear Parent/Guardian

I would like to invite you to attend the Year 11 Progress Evening on Wednesday 16 January 2019, from 4.00pm to 7.00pm in the West Hall to meet the members of staff who teach your son/daughter to discuss his/her progress. In addition, Mrs Kiren Emmerson, our Careers Advisor, will be present.

This Progress Evening is vitally important as it gives staff the chance to discuss the strengths and weaknesses of your son/daughter and targets and strategies to ensure he/she reaches his/her full potential in the Summer GCSE exams.

In order to try to avoid long queues, we will as usual be using an appointments system. Enclosed is an appointment sheet which your son/daughter should fill in by asking his/her teachers for appointments.

Please be aware that parking is not available on the school site.

I would also like to take this opportunity to remind you that your son/daughter will be issued with his/her final school report on Friday 15 March 2019.

Please return the slip below to Student Reception by Wednesday 9 January to indicate whether you will be attending the evening. **Please note that this is a change of date from the date originally published.**

Yours sincerely

M Harper

**Mr M Harper
Headteacher**



Year 11 Progress Evening – Wednesday 16 January 2019

Student name:.....

- I will be attending the progress evening.
- I will not be attending the progress evening.

Signed:Parent/Guardian Date:

Please return this slip to Student Reception by Wednesday 9 January 2019



YEAR 11 PROGRESS EVENING
Wednesday 16 January 2018
TEACHERS APPOINTMENT SHEET

Time	Name of Student	Time	Name of Student
4.00pm		5.30pm	
4.05pm		5.35pm	
4.10pm		5.40pm	
4.15pm		5.45pm	
4.20pm		5.50pm	
4.25pm		5.55pm	
4.30pm		6.00pm	
4.35pm		6.05pm	
4.40pm		6.10pm	
4.45pm		6.15pm	
4.50pm		6.20pm	
4.55pm		6.25pm	
5.00pm		6.30pm	
5.05pm		6.35pm	
5.10pm		6.40pm	
5.15pm		6.45pm	
5.20pm		6.50pm	
5.25pm		6.55pm	