



## Beauchamps High School

### Consultation of Admission Arrangements for September 2025 – 2026

<b>Consultation start Date:</b>	<b>Consultation End Date:</b>
<b>3rd October 2023</b>	<b>22nd November 2023</b>
<b>Please direct all comments to Headteachers PA: <a href="mailto:nalsford@beauchamps.essex.sch.uk">nalsford@beauchamps.essex.sch.uk</a></b>	

Students will be admitted at age 11 without reference to ability and aptitude. The number of intended admissions to Year 7 for the year commencing 1 September 2025 will be 270. The National closing date by which parents may express a preference is 31 October 2024. Applications should be made using the Common Application Form supplied by Essex County Council. Parents residing outside of Essex who wish to apply for a place should name the school as one of their preferences on their home Authority's application form. All parents will be notified of the outcome of their application by post on 1 March 2025.

Where applications for admission exceed the number of places available the following criteria will be applied in the given order:

1. Looked after children and previously looked after children#.
2. Children of teaching and non-teaching staff who have been directly employed by Beauchamps High School for two or more years at the time of application for admission to the school. Children of staff members who are recruited to fill a vacant post for which there is a demonstrable skill shortage will also receive the same priority.
3. Children with a sibling<sup>‡</sup> attending the school.
4. Children whose registered main home address is in the priority admission area and has a postcode starting with SS11.
5. Children whose registered main home address is in the priority admission area and has a postcode starting with SS12.
6. Any remaining places will be allocated by straight line distance\* from the child's registered main home address to the school.

In the event of oversubscription within any of the above criteria, straight line distance\* will be used as a tie-breaker, with those living nearest to the school by straight line distance\* having highest priority.

Parents who wish for their child(ren) to attend Beauchamps High School must apply following the arrangements set out in the scheme for the co-ordination of student admissions in Essex, by the specified closing date. The overall admissions arrangement will accord with the agreed scheme for the co-ordination of secondary school admissions and the procedures outlined in the Secondary Education in Essex 2025/26 booklet (including the scheme timetable, late applications, change of preference, offers and withdrawal of places, maintenance of the waiting list and determination of residence procedures etc).

**# Looked After and Previously Looked After Children:** A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order will be given first priority in oversubscription criteria ahead of all other applicants in accordance with the School Admissions Code 2021. This also includes those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (as defined in Section 22(1) of the Children Act 1989).

‡ **Siblings:** For applications made in the normal admission round a relevant sibling is defined as a child who has a brother, sister, adopted brother or adopted sister or stepbrother or stepsister living in the same family unit in the same family household and address, who attends the preferred school in years 7-11 in the year of admission. Biological and adopted siblings who attend the preferred school in years 7-11 in the year of admission will also be treated as siblings, irrespective of place of residence. Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings.

\* **Straight line distance:** This is measured from the address point of the home address to address point of the school. Distances are reported in miles to three decimal places and are provided by the Local Authority using data from Ordnance Survey. The home address is defined as the address where the child lives with a parent or legal guardian (proof of guardianship will be requested) If a child's time is split equally between two parents or legal guardians, the address at which the child resides for the majority of the school week will be used. Proof of address will be required during the admission process, eg council tax bill or utility bill. The school reserves the right to seek verification of the information the applicant has given on the application form, and to withdraw the offer of a place if false information has been given.

**Late Applications:** Applications for Year 7 received after the closing date will be treated as late applications unless there is evidence to show that the application could not have reasonably been made on time. Late applications will be handled in accordance with the co-ordinated admissions scheme operated by Essex County Council and published in the Secondary Education in Essex 2025/26 booklet. Non-Essex residents should refer to the co-ordinated scheme published by their home local authority.

**Waiting List:** Unsuccessful Year 7 applicants will be placed onto a waiting list, which will be maintained by Essex County Council until the end of August 2025, and thereafter by the school until the end of the Autumn Term 2025.

**Right of appeal:** For parents/carers wishing to appeal the decision not to offer their Year 6 child a place for entry to Beauchamps High School in September 2025, appeals must be lodged directly to the school. Please complete the Notice of Appeal Form on the link below or email [admissions@beauchamps.essex.sch.uk](mailto:admissions@beauchamps.essex.sch.uk) to request a printed form. Deadline for receipt of the completed Appeal Form and any supporting documentation *[date to be confirmed]*. Admission Appeals will be held virtually during the week commencing *[date to be confirmed]*.

**In Year Applications:** In-year applications are to be made directly to the school in accordance with the operational arrangements published by Essex LA and using the LA's standard application form. The school criteria will apply as for new intake admissions, with the only variation being that the sibling should be attending, or has been offered a place at, the preferred school at the time of application and determination, with a reasonable expectation that the sibling will be attending at the time of admission. Biological siblings who attend the preferred school will be treated as siblings irrespective of their place of residence. The school will hold a continuous waiting list for up to one month from the time of application. Applicants may renew their interest regularly to remain on the waiting list thereafter.

**Right of appeal for In Year Applications:** Unsuccessful applicants will have the right of appeal to an independent Appeals Committee, which will meet on a specified date. Parents must lodge their appeal directly to the school within 21 days of the date on the refusal letter, by completing the Notice of Appeal Form on the link below or email [admissions@beauchamps.essex.sch.uk](mailto:admissions@beauchamps.essex.sch.uk) to request a printed form.

**Admissions to the Sixth Form:** Admissions to the Sixth Form Year 12 students will be admitted to study only if they meet the entry requirements which are set out in our Sixth Form prospectus.

**Oversubscription Criteria where the Sixth Form is oversubscribed:** Existing Year 11 students applying for a Sixth Form place and external students applying to be admitted for the first time will be offered a place according to the school's existing Admission Arrangements.

[Click here for the Admission Appeal Form](#)